

臺北醫學大學心智意識與腦科學研究所研究生申請轉系所要點
Graduate Institute of Mind, Brain, and Consciousness,
Regulations for Graduate Students Applying for Department Transfer
Procedures

108年01月25日籌備處會議新訂通過

Approved by the Preparatory Committee on Jan 25, 2019

108年02月21日院務會議新訂通過

Approved by the College Affairs Committee on Feb 21, 2019

108年03月13日教務會議新訂通過

Approved by the Academic Affairs Committee on March 13, 2019

第一條 心智意識與腦科學研究所(以下簡稱本所)為辦理研究生申請轉系所事宜，依本校研究生申請轉系所學位學程辦法，訂定本要點。

Article 1 To process matters related to graduate students' applications for department transfer in the Graduate Institute of Mind, Brain, and Consciousness (hereafter referred to as the GIMBC), these guidelines are established based on the regulations for graduate student applications for department transfer of this University.

第二條 凡本校研究生修業滿一學期以上，得於每學期規定時間內(一月及七月)提出申請，經現就讀系所學位學程同意及本所審查，逾期不予受理。

Article 2 Graduate students in this university who have completed more than one semester may file their application at the specified time in each semester (January and July). Applications are subject to the approval of each student's current department and the GIMBC. Late applications will not be accepted.

第三條 為辦理本校他系所研究生轉入本所甄審事宜，由所長及專任教師三至五位組成研究生轉入甄審委員會(以下簡稱甄審會)，所長為召集人，議決有關研究生轉入本所各項甄審事宜。

Article 3 To process matters regarding the transfer students from other departments to the GIMBC, the director of the institute will form a transfer student review committee (hereafter referred to as the review committee) together with three to five full-time professors, with the director serving as the chairperson.

第四條 本所當學年度轉入名額以一名為限。

Article 4 The number of opening(s) for student transfer is one per academic year.

第五條 欲申請轉入本所之研究生應繳文件：

- 一、研究生轉系所學位學程申請表。
- 二、歷年成績單。
- 三、轉入原因與研究規劃
- 四、本所專任(含合聘)教師推薦函。

Article 5 Students who wish to apply for transfer to the GIMBC should provide the following documents:

1. Application form for graduate student department transfer.
2. Previous transcripts.
3. Statement of purpose that includes the applicant's research interests and reason(s) for requesting transfer.
4. Letter of recommendation by one full-time (including jointly appointed) faculty member in the GIMBC.

第六條 申請轉入本所之研究生錄取資格由甄審會審查議決。

Article 6 The eligibility of each transfer student's admission to GIMBC will be reviewed and determined by the review committee.

第七條 轉入本所之研究生，其在原系所已修習及格科目學分由甄審會決議是否列計為畢業學分。

Article 7 The review committee will determine whether the credits that the transfer student has acquired in his/her original department can be

included as graduation credits.

第八條 其他未盡事宜，悉依教育部與本校相關規定辦理。

Article 8 Other unaddressed matters will be processed in accordance with the relevant regulations by the Ministry of Education and this university.

第九條 本要點經教務會議通過，報請校長核定公告後施行；修正時亦同。

Article 9 This guideline has been implemented after being passed at the Institute Affairs Meeting, College Affairs Meeting, and Academic Affairs Meeting, and after approval by the principal. The same conditions apply in the event of amendments.